

### **Group Matwork Classes - Terms & Conditions**

- ◆ Places are **subject to availability** and you may be put on a waiting list.
- ◆ If you are unable to attend a block, your space cannot be guaranteed at the same class in the future.
- ◆ Group classes are **pre-booked** and **payable in advance** of the block start date **to secure your place**.
- ◆ Group classes must be **booked as a block** not as individual classes.
- ◆ Group classes are **non-transferable** and **cannot be carried forward** from block to block.
- ◆ Any missed classes in a block **cannot be refunded** separately.
- ◆ Late cancellations (less than 48 hours of the start of a block) or a 'no shows', will be charged at the full block fee.
- ◆ A '**catch-up**' system is run **each block**. For this system to work successfully please inform your teacher if you cannot attend a particular class so that your space can be offered as a 'catch-up'. A weekly email is sent out with available spaces in classes that week.
- ◆ Catch-ups **cannot be 'banked'** for use sometime in the future, they can only be used during the current block.
- ◆ If you wish to trial a class before committing to a block please book in for a **Taster session**; subject to availability

### **Private Sessions - Terms & Conditions**

- ◆ Private lessons are paid for at the time of your lesson.
- ◆ Block payments for studio lessons are **valid for 6 months** and are **non-transferable**.
- ◆ Cancellations require 24 hours notice or a £20 fee may be charged.

1<sup>st</sup> January 2010